

# Edmonton Personal Injury Lawyers

www.safilawgroup.ca | (780) 760-7234



## ACCIDENT CHECKLIST

If you've been involved in a car accident, use this helpful checklist to ensure you are following the correct procedures and collecting the important details.

After completing this form, email it to our office ([admin@safilawgroup.ca](mailto:admin@safilawgroup.ca)) so we can begin assisting you with your claim right away.

### FIRST, AND MOST IMPORTANT:

**Call 911 if there are injuries**

### THEN:

Do not voluntarily assume liability, take responsibility, or sign statements regarding fault

Do not accept money or discuss any settlement with the at-fault driver

Do not fail to report the accident to a Collision Reporting Centre and your own insurance company

Do not leave the scene of the accident without exchanging information with the driver of the other vehicle

Do not speak to the other parties' insurance company

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Current Weather & Road Conditions: \_\_\_\_\_

## WITNESSES

Name & Phone #: \_\_\_\_\_

Name & Phone #: \_\_\_\_\_

Name & Phone #: \_\_\_\_\_

## CHECKLIST

If you're able, do the following:

Check on others involved for injuries

Turn on hazard lights or warning signals, if possible

**Document the scene.** Take photos of all vehicles involved, including vehicle damage, license plates, and any property damage nearby

Exchange information with all parties involved (i.e. driver's license, vehicle registration and insurance documents)

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Scan the QR code to fill out an online version of this form on our website.



NEED LEGAL HELP?

Talk to a lawyer now!

(780) 760-7234



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